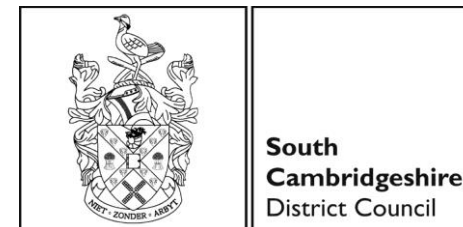


Notice of Key and Non-Key Decisions

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 March 2023



Notice is hereby given of:

- Key and Non-Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

Where two meetings (for example, Cabinet and Council) are listed for a particular item, the first will be making a recommendation to the second, which will then make a final decision.

If you have any queries relating to this Notice, please contact
Ian Senior on 01954 713028 or by e-mailing ian.senior@scambs.gov.uk

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith	Leader of the Council
Councillor Brian Milnes	Deputy Leader
Councillor Henry Batchelor	Environment
Councillor John Batchelor	Housing
Councillor Bill Handley	Communities
Councillor Tumi Hawkins	Planning
Councillor Peter McDonald	Economic Development
Councillor Brian Milnes	Environment
Councillor John Williams	Resources

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report being considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
South Cambs Limited t/a Ermine Street Housing Business Plan Update 2022/23 - 2031/32 Non-Key	That Cabinet accepts the latest iteration of the Business Plan.	Cabinet	20 March 2023		Lead Cabinet member for Housing Duncan Vessey, Head of Ermine Street Housing	Report publication expected on 10 March 2023
Investment Strategy	Annual review of the strategy to be adopted by the Council.	Cabinet Council	20 March 2023 30 March 2023		Lead Cabinet member for Resources Anne Ainsworth, Chief Operating Officer	Report publication expected on 10 March 2023
2022/2023 Revenue and Capital Budget Monitoring (Quarter 3) Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	20 March 2023		Lead Cabinet member for Resources	Report publication expected on 10 March 2023
Quarter 3	Review Key	Cabinet	20 March 2023		Deputy Leader	Report publication

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Performance report Non-Key	Performance Indicator results and comments recommending any actions required to address issues identified.				Kevin Ledger, Senior Policy and Performance Officer	expected on 10 March 2023
Compliance Policy Key	To consider the policy	Cabinet	20 March 2023		Lead Cabinet member for Planning Heather Jones, Strategic Lead 3C Building Standards	Report publication expected 10 March 2023
Cost of living - options to continue support Key	To consider options for continuing support for those experiencing hardship because of rising costs and inflation.	Cabinet	20 March 2023		Lead Cabinet Member for Communities Gareth Bell, Communications and Communities Service Manager	Report publication expected on 10 March 2023
Making of Fulbourn Neighbourhood Plan	Full Council will need to formally adopt the neighbourhood plan if it has a successful referendum. Referendum date not set yet	Council	30 March 2023		Lead Cabinet member for Planning Jenny Nuttycombe, Principal Planning Policy Officer	Report publication expected on 22 March 2023

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Pay Policy Statement		Council	30 March 2023		Lead Cabinet member for Resources Jeff Membery, Head of Transformation, HR and Corporate Services	Report publication expected on 22 March 2023
Response to Cambridge Water's Water Resources Management Plan Non-Key	To agree the Council's response to Cambridge Water's Water Resources Management Plan	Cabinet	15 May 2023		Lead Cabinet member for Planning Jonathan Dixon, Planning Policy Manager	Report publication expected on 4 May 2023
Rural Shared Prosperity Fund Non-Key	Review, approve or amend the policy, application criteria and determination process for the Rural Shared Prosperity grant scheme	Cabinet	Not before 15 May 2023		Lead Cabinet Member for Economic Development Katherine Southwood, Business Support Projects Team Leader	Report publication expected on 4 May 2023
Street Naming and Numbering Policy	The Street Naming and Numbering Policy	Cabinet	15 May 2023		Lead Cabinet member for	Report publication expected on 4 May

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Non-Key	has been reviewed for the three councils and we have aligned all existing policies into one.				Planning Heather Jones, Strategic Lead 3C Building Standards	2023
New Collection Rounds Non-Key	Outputs of periodic (3 – 5 yr) review of collection rounds to optimise operations and re-balance rounds taking into account growth, new practices, vehicles, etc	Cabinet	15 May 2023		Lead Cabinet member for Environment Michael Parsons, Waste Operations Manager, Alex Snelling-Day, Policy, Climate and Environment Team Manager, Bode Esan, Head of Climate, Environment & Waste	Report publication expected on 4 May 2023)
Joining the Oxford to Cambridge Pan Regional Partnership Key	SCDC will join the partnership.	Cabinet	15 May 2023		Leader of Council Liz Watts, Chief Executive	Report publication expected on 4 May 2023
Four-Day Week	To consider the results of the Four-	Cabinet	15 May 2023		Lead Cabinet member for	Report publication expected on 4 May

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Key or non-key status to be determined	Day Week Trial and the next steps				Resources Liz Watts, Chief Executive	2023
Response to Government Consultation: Technical consultation on the Infrastructure Levy Non-Key	To agree the Council's response to the Government consultation on the technical matters relating to the introduction of an infrastructure levy, which proposes major reforms to the existing system of developer contributions. Technical consultation on the Infrastructure Levy - GOV.UK (www.gov.uk)	Cabinet	15 May 2023		Lead Cabinet member for Planning Jonathan Dixon, Planning Policy Manager	Report publication expected on 4 May 2023
Annual Equality Scheme Update and Progress Report Key		Cabinet	27 June 2023		Lead Cabinet member for Resources Kevin Ledger, Senior Policy and Performance Officer	Report publication expected on 19 June 2023
2023/2024 Revenue and		Cabinet	26 September 2023		Lead Cabinet member for	Report publication expected on 18

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Capital Budget Monitoring (Quarter 1) Non-Key	Consider the monitoring data and trends in respect of the 2023/24 budgets and issues.				Resources Peter Maddock, Head of Finance	September 2024
2022/23 Provisional General Fund Revenue and Capital Outturn	2022/23 Provisional General Fund Revenue and Capital Outturn	Cabinet Council	26 September 2023 05 October 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 18 September 2024
2022/23 Provisional Housing Revenue Account (HRA) Outturn Non-Key	Reports the HRA outturn position for the financial year 2022/23	Cabinet	26 September 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 18 September 2023
Medium Term Financial Strategy (First Submission) Non-Key	Review and ensure that Council is aware of the financial challenges over the medium-term.	Cabinet	26 September 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 18 September 2023
Fees & Charges	Annual review and	Cabinet	07 November 2023		Lead Cabinet	Report publication

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Key	determination of fees and charges to be set by the Council from April 24.				member for Resources Peter Maddock, Head of Finance	expected on 30 October 2023
2023/2024 Revenue and Capital Budget Monitoring (Quarter 2) Non-Key	Consider the monitoring data and trends in respect of the 2023/24 budgets and issues.	Cabinet	05 December 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 27 November 2023
Capital programme Update & New Bids Non-Key	Report Council's Capital Programme and new Capital bids from 2024/25	Cabinet	05 December 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 27 November 2023
Bids and Savings Non-Key	Consider new Revenue bids and savings for 2024/2025.	Cabinet	05 December 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 27 November 2023
General Fund Budget 2024/25	Consider the General Fund Revenue	Cabinet	06 February 2024		Lead Cabinet member for	Report publication expected on 29

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
	Budget for 2024/25	Council	27 February 2024		Resources Peter Maddock, Head of Finance	January 2024
Review of Revenue Reserves and Provisions	Review the Council's Revenue Reserves and Provisions as part of the 2024/2025 budget setting process.	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
Medium Term Financial Strategy 2024-29	Review and ensure that Council is aware of the financial challenges over the medium-term	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
Local Council Tax Support	Review the Localised Council Tax Support (LCTS) scheme for 2023/24 and agree the LCTS scheme for 2024/25	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources	Report publication expected on 29 January 2024

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
					Peter Maddock, Head of Finance	
Capital Strategy	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
Treasury Management Strategy	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
Capital Programme 2024/25 - 2028/29	Consider the Council's Capital Programme	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024

Key and non-key decisions expected to be made from 1 April 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Housing Revenue Account Budget 2024/25	Consider the Housing Revenue Account Budget for 2024/25	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
Council Tax Resolution 2024-25	Consider the Council Tax Resolution for 2024/25	Cabinet Council	06 February 2024 27 February 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 29 January 2024
2023/2024 Revenue and Capital Budget Monitoring (Quarter 3) Non-Key	Consider the monitoring data and trends in respect of the 2023/24 budgets and issues.	Cabinet	12 March 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 4 March 2024